



The Friends of Ditcham Park School

Ditcham Park School, Ditcham Park, Petersfield, Hampshire, GU31 5RN

www.friendsofditchampark.com; Tel: 01730 825659

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MINUTES OF THE FDPS MEETING

Held on, 7 June 2018 at 7.00pm at Ditcham Park School

Present (Committee):

Tess Hall (TH) (Chair), Denise Allen (DA) (Treasurer), Leanne Brett (LB), Natasha Beckley (NB), Fiona Perkins (FP), Helen Parrott (HP) (Teacher Rep and Secretary), Mark Philips (MP) (Teacher Rep), Selena Barber (SB), Penny Slight (PS), Anna Potter (AP)

Apologies: Claire Falla (CF), Sue Hughes (SH), Katrina Sarti (KS), Jaime Palmer (JP)

Agenda Item	Discussion Point / Action	By Whom
1	Apologies – as listed above	
2	Minutes of the meeting on 26.04.18 to be passed Proposed by: Selena Barber Seconded by: Tess Hall	
3	Matters Arising Bids have not been paid for, as no bills have been presented to DA DBS Checks- DA has spoken to Amanda White – it is on her agenda	
4	Treasurer's Report- to be circulated at the weekend Money in from the run- £350 donation from the run organisers- we have been assured that the amount will be bigger next year. Nothing received from Four Fillies. It was an enjoyable event Bingo- just under £500 made after expenses- a good amount made given that there was not a huge turnout. £8700 available tbc	
5.	Bids Received None received	
6.	Feedback from Bingo More advertising needed- perhaps flyers in bookbags? DA and Office Staff busy- maybe someone on the committee could do flyers The May Fayre was missed- however there aren't enough volunteers and there was not a weekend free in May this year. Could a May Fayre take place straight after school? With children running the stalls? Parents are quite vocal about what they would like- perhaps we could do a survey- be proactive, however parents will need to help more	
7	Feedback from Sunday Run DA thanked everyone for their help It was a really positive event- everyone was happy to do it again	

Tess Hall (Chair), Denise Allen (Treasurer), Helen Parrott (Secretary)
Registered Charity Number 1048655



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	<p>There were cars heading down the North Drive as runners were still coming up- they were asked just to use the South Drive. Maybe next year we could close the gate.</p> <p>The route was checked the day before, but by the time of the run there was some evidence of poaching on the run.</p> <p>Next year there will be a children's run.</p> <p>The second charity (After FDPS) to be decided for next year- maybe aligned to house charities</p>	
8	<p>Use of Expenses Form</p> <p>If you buy anything, please complete the expenses form and send it in with the receipt for the attention of Denise Allen</p> <p>Copies were distributed to all members- also available on website/ paper copies are in a folder in the FDPS pigeon hole in the office.</p>	
9	<p>Classlist</p> <p>It allows us to share information and control how much we want to share- this will be helpful for organising buddies, café rotas, stall helpers etc. as well as advertising events</p> <p>If the FDPS approve, school can actively promote this as the preferred choice of communication between parents. We would prefer this to social media such as Facebook and Whatsapp as it is GDPR compliant.</p> <p>FDPS Members to have a play with this and feedback</p>	
10	<p>Family Sports Afternoon</p> <p>DA has done a poster- will send to the office to print on A3</p> <p>Mr Heffernan and Active8 are running games- suitable for all ages</p> <p>School are organising and paying for the BBQ- Mr Howard and Mr Philips will cook the food.</p> <p>FDPS to pay for and provide buns and condiments</p> <p>No alcohol</p> <p>Ice cream van booked- £100 donation to FDPS</p> <p>HP to check that new starters have been invited</p>	HP
11	<p>Move Up Day</p> <p>HP and DA to speak to ML re providing a pack for each year group and to contact the buddies.</p> <p>Buddies - with new starters on and including classlist info</p> <p>TH to organise rota to serve teas and coffees</p>	HP/DA TH
12	<p>Next Year</p> <p>*AGM / New Parents' Evening</p> <p>Date TBC by the school (20 Sept?)</p> <p>Needed- Chair's Report, Treasurer's Report, Minutes from last AGM</p> <p>Maybe get the children to come and speak? Video some of them to show on the night?</p> <p>An external speaker funded by the friends? STEM/ Eco Committee?- something different that might draw people up</p>	



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	<p>*Hallowe'en- 18 October All in hand- Jaime Palmer to support Tess. All booked, including the entertainers</p> <p>*Christmas Fayre 1 December Sub committee meeting tbc</p> <p>Now is a good time to start ringing up companies and asking for prizes- AP and FP to do this.</p> <p>PS happy to do the grotto again this year- with help!</p> <p>*Ball 2019 We need to ask Tithe Barn now- DA to contact re availability A ball is lot of work, and not many people on the committee- we would need to try to drive for more helpers- classlist may enable us to get people's support on an event-by-event basis</p>	<p>AP/FP PS</p> <p>DA</p>
13	<p>AOB</p> <p>*AP to put together a survey monkey survey to find out what people want and what they are willing to pay (in liaison with Tess)</p> <p>*Booking next year's meetings- TH to speak to Amanda White- Meetings could be held in mornings etc. to support parents who cannot attend in the evening</p> <p>*Film on the Farm- it is difficult to find a film that everyone wants, and there is a weather risk. The costs (£35 family ticket) are prohibitively high. May be nice for once we have our new Performing Arts Centre. Given the low ticket sales for recent events, we may not sell enough tickets for this to be profitable.</p> <p>TH to feedback to SH</p> <p>*Extra-curricular events- Jaime Palmer- To be discussed at a future meeting</p> <p>*Thank You Party- please RSVP to AW</p> <p>*Cauliflower Cards- SB happy to do this, but she has an exam in October and will need help- it was suggested she ask other parents for help as the FDPS committee will all be busy with Christmas and Hallowe'en at this point</p> <p>*Can we organise a thank you to Lisa?- Yes HP to email committee members asking for a donation- in an envelope to TH</p>	<p>AP/TH TH</p> <p>TH</p> <p>SB</p> <p>HP</p>