



Friends of Ditcham Park School

Ditcham Park School, Ditcham Park, Petersfield, Hampshire, GU31 5RN

www.friendsofditchampark.com; Tel: 01730 825659

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MINUTES OF THE FDPS MEETING

Held on Thursday 19 January, 2017 at 7.00pm at Ditcham Park School

Present (Committee): Lucy Reidy (LR) (Chair), Denise Allen (DA) (Treasurer), Helen Parrott (HP) (Teacher representative), Mark Philips (MP) (Teacher representation), Nalini Dentten (ND) (Secretary), Vicki Harvey (VH), Penny Slight (PS), Jolene Bull (JB), Tess Hall (TH) (Vice-Chair), Lisa Samson (LS), Claire Falla (CF), Tim Wiggans (TW), Natasha Beckley (NB), Anna Potter (AP), Sandy Dale (Governor), Fiona Curry (FC)

Apologies: Karen Travis (KT), Fiona Perkins (FP), Selena Barber (SB), Elly Butler (EB), Kerry Nutting (KN),

Minute Dist: Leeanne Barber, Jude Haworth.

Minute	Discussion Point / Action	By Whom
1	Apologies from Karen Travis, Fiona Perkins, Selena Barber, Elly Butler, Kerry Nutting	
2	Minutes of the last minute were proposed by LR and seconded by VH	
3	<p>Fiona Curry attended the meeting and discussed flower arrangements for the 70's Ball.</p> <p>Colours: Pink, Green, and Orange Flowers: Gerberas and Anthurium - mixture of both</p> <p>Fiona will provide centre piece and small mirror balls/plates Lucy to buy candles, small tea lights, crystals</p> <p>Approximate cost will be £13 per table. Confirmed after meeting as £15.</p> <p>Many Thanks to Fiona.</p>	<p>FC LR</p>



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4	<p>Treasurers Report:</p> <ul style="list-style-type: none"> • Christmas Fayre made £4000 profit. • Income from stallholders was nearly £600. Positive feedback from lots of stallholders and several have asked to come back next year • Halloween Party made a profit • Hockey Shirts have been paid for: Mark Phillips to find out if the PE department have implemented a tracking method for the hockey shirts. • FDPS have paid for replacement of damaged PE equipment following Ditcham after Dark event in the summer • Ten trestle tables were ordered for general use and are now in the cellar (£300) • £16,500 available to spend 	MP
5	<p>Matters arising from last meeting:</p> <ul style="list-style-type: none"> • Lucy to organise coffee morning for Buddies • Fundraising ideas <ul style="list-style-type: none"> • AP agreed to review the personalised gifts for Mother's Day (Initiatives Fundraising) • DA raised the idea of running a quiz on 10 February 2017. This will be a family event. DPS Kitchen Caterers will provide food. Potentially "posh hot dogs" to be served buffet style. Friends will have to arrange servers. HP, LR, TH, ND all able to help. Teams of 8 adults and children. • Discussion around giving a Staff Discount to encourage participation at the event. Decided to see how much uptake there will be. 	LR AP DA
6	<p>Bids Received - 5 in Total</p> <ul style="list-style-type: none"> • Graham Vaudrey – 2 Rowers and a Treadmill (£3,816) to be housed in the Solent Suite. Can be used by Children, Staff and Parents. Robust discussion about suitability of Solent Suite to house the equipment. Given the size it may prevent the Solent Suite from being use for its intended purpose. Sandy Dale representing the DPS Governors would be very reluctant to support change of purpose for the Solent Suite. Mark pointed out that the Government are very keen to encourage independent fitness activities so life time habits are formed. Concerns voiced regarding temporary arrangements of fitness equipment. Rowing 	



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	<p>machines generally need to be secured to the floor. A purpose built gym would be the best way forward and having this equipment rather than the outdoor equipment would mean all-purpose use. Majority vote by the committee to buy two rowing machines at a cost of approximately £2100 to be housed in the PE Cupboard and used in the Sports Hall.</p> <ul style="list-style-type: none"> • Portable Mixing Desk and Speakers: Bid of £938.37. Could be used for all music, theatre and Friends events. Unanimously supported by the committee however the Music Department should check whether this is correct specification of what is required. • Pupil Forum requested new water fountains and repair of existing ones (£500). It was decided that this was a School responsibility so not supported by FDPS. • Pupil Forum requested a storage facility and provision of footballs, netballs, basketballs and Frisbees for playtime. Discussion about replenishment of these items. • DA put in a request for £100 to buy board games for the Games Club. • Friends decided to award £500 per annum to the Pupils Forum. For this year funds will be used for the Board Games (£100) and provision of the storage facility and sports balls etc. • Lucy will confirm committee decisions to the requestors 	LR
7	<p>Christmas Fayre and 2017 Calendar Feedback</p> <ul style="list-style-type: none"> • Jungle Run is very difficult to manage and should not be used in future events • Great feedback from external stall holders • There were issues with the Grotto including <ul style="list-style-type: none"> • Access to the Library when the Carols were being sung • parents who felt that children spent very little time in the room with Santa • Arts and Crafts did not work at the Secret Santa, as jewellery making was also provided. However the equipment can be used at other events • LR asked if anyone knew what happened to the books and the book crates after the Fayre. ND to write to Mr Sellick to find out whether he has the crates. Should consider a book stall next year as this makes a lot of money. 	
8	<p>Easter Event for Junior School – 23/03/17 Volunteer required to run the Easter event. Can be in any format. Tea</p>	



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	<p>and Coffees to be served for parents Denise to advertise in the Newsletter Tess will buy Easter Eggs – will need some help.</p>	<p>DA TH</p>
9	<p>FDPS May Event – 21/05/17</p> <p>Lots of discussion points for an event. No firm decisions made.</p> <p>Event could take the format of morning activity, lunch, afternoon activity, evening entertainment, and then camping overnight with quick exit on Sunday morning</p> <p>Ideas: It's a Knockout Event, May Fayre with Stalls, Activity Stalls rather than selling stalls e.g. decorating cup cakes, science tables, bouncy castle, Food stalls etc.</p> <p>Catering options and pricing were discussed.</p> <p>Subcommittee meeting required.</p>	
10	<p>Ditcham Ball – 03/03/17</p> <ul style="list-style-type: none"> • Colin and Claire have agreed to run a bar for the event which was gratefully received by the committee. Lisa will help them. • Photographer required for the event. Denise and Helen to ask their contacts. Discussion held as to where the best place to take photographs would be • Mr Flemming (Parent) has agreed to provide additional lighting for the event. • Silent Auction Prizes required. So far have received <ul style="list-style-type: none"> • Mark Philips Climbing Experience • Wakeboarding for 2 people • Golf Experience with Roly Ainsworth • Additional ideas, Goodwood experience, Party Barrow, • Denise to request donations in the Newsletter <p>Subcommittee meeting required</p>	<p>CF, LS DA, HP All DA</p>
11	<p>Entrance Exams 25/01/17</p> <p>Volunteers required to help at Entrance Exam morning: 0815 – 0930. Penny, Tess and Denise volunteered.</p>	<p>PS, TH, DA</p>



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	Helen confirmed Catering staff have been fully briefed.	
12	New notice board in Senior School was purchased. Tess will ensure that any posters in Junior notice board will displayed in Senior one.	TH
13	<p>AOB</p> <ul style="list-style-type: none"> • Halloween Event to be organised. Confirmed date with school as 19 October 2017. Will require lots of volunteers • Need to hold meetings at different times to get more parents involved. Look at having a meeting after school drop off. Offer option in newsletter to test uptake • Karen Travis has stepped down from the FDPS Committee – email received after the meeting. Many thanks to Karen for all the hard work she has contributed over the last few years. • Nalini will be stepping down as secretary. Helen volunteered to take on this role. Many thanks Helen. 	HP
14	<p>Next Subcommittee Meetings to be held at Red Lion in Chalton</p> <p>Ball Subcommittee Wednesday 1st February at 1900 May Event Subcommittee: Wednesday 15th February at 1900</p>	All
15	Next committee meeting – Thursday 16 th March 2017 at 1900 in School Library	All