

Present: Vicki Harvey, Lisa Samson, Claire Falla, Kate Clifford, Jude Haworth, Tess Hall, Sharon Hoare, Lucy Reidy, Sharon Peterson, Fionuala Grant, Leeane Barber, Emma Yellop, Karen Travis, Denise Allen, Helen Parrott
In attendance Emily Duncannon

1. Apologies
Nalini Dentten, Jules Wilson, Mark Phillips
2. Welcome
Vicki welcomed everyone to the meeting and introduced everyone, including Denise as Treasurer and Lucy as Vice Chair. She thanked the outgoing committee members.
3. The roles of the committee were discussed. Denise is taking a step back, but will remain in the FDPS as Treasurer. The load will be spread more equally from now on. There was a discussion about creating rotas for specific roles at FDPS events and minimum/ maximum numbers of helpers needed. More clarity is needed.
4. The minutes of the meeting from 24 June, were passed as a true and accurate representation by Tess Hall, seconded by Jude Haworth
5. Treasurer's Report
Denise shared her Treasurer's Report; it has been a terrific year
£9624 is available to be spent on bids, however £6k of this could be added to the Big Ticket Item fund.
6. Matters Arising
Big Ticket Item - ideas were discussed; top votes = 5th Form Common Room, Yurt and Tree House. It was discussed that FDPS ideas were not final, as they have to be agreed by the school, and Planning Permission etc. needs to be agreed upon. Quite a few ideas could be incorporated as one...in a multi-purpose room. Denise commented on the benefits of the exercise as it has given us an input on how the children are thinking, and what they want the school to have. Vicki and Lucy will be coming to SMT to discuss the ideas put forward.

**Action VH/LR/HRP
To book in a meeting
time with SMT**

School Calendar – Vicki shared her thanks to Tess Hall for all her hard work. These will also be on sale at Open Morning.

7. Open Morning
There was a discussion about the role of FDPS at Open Morning. Tess and Jude volunteered to help on the FDPS stand as calendars, the school painting and cards will also be on sale. Lucy volunteered to do the vases for the tables in the Dining Room.
8. Family Bingo Night –
Limited to 150 tickets, 46 sold so far.
There were discussions that parents who come to the bingo night and also have an organisational role in the night, should not be expected to pay for their personal

ticket. It was agreed that 'working' FDPS members would have free food, but if they wanted to join in with the Bingo, they could buy their own bingo tickets. Paper slips will be put in the register wallets to remind parents of the Bingo Night, as this was a successful strategy last year.

Action DA

Setting up will start at 6pm DA, HP and LR will be there to help set up/ sell tickets
Colin and Clare Falla will set up the bar slightly earlier.

The projector will be set up with the 'Magic' presentation and number calling

Action DA/HP

**VH will speak to D H-C
re: microphones**

A Temporary Entertainment License has been organised by DA for the bar
There will be the Piggy Game and a Heads and Tails Game for the interval

Action

DA/HP to print slips

Prize amounts were discussed- to the value of £180 in total, plus chocolate prizes
Estates team to bring the tables down

Action

VH to liaise with Estates

The food will be cooked onsite by the Catering Team during the day; the catering manager needs to know the final numbers by Wednesday 7th Oct. Food will be jacket potatoes with either chilli or baked beans, and cheese.

EY will bring in glasses from Waitrose

Action

**EY to liaise with CF
re: numbers of glasses**

9. Hallowe'en Juniors Party – Tess Hall

There has been a sub-committee meeting re the party. An order form for party tickets will go in book bags this week (Rec-Middles)

Setting up will start at 1430 and volunteers will help staff members

The entertainer will be there for 1 ¼ hrs and will be based in the SDH

Food will be hot dogs, Karen will help in the kitchen. Food will be served in the Dining Hall and Small Hall.

Rob Connolly will take photographs.

10. Christmas Fayre – 5 December

There was a discussion as to what the main raffle prizes would be. Framed copy of the school print is one of the big prizes. There will also be a hamper (CF happy to contact Tuppenny Barn re donations) FG to contact The White Hart re vouchers.

Apple vouchers were suggested in lieu of an 'electrical item' raffle prize.

Sub Committee Meeting was organised for 12.10.15 at the Red Lion 1930 start.

11. Bids

Commemorative Coins- there was a discussion on the validity of this, especially for the older children, who may not value this at the moment. There was a vote... it was passed that all children in the school should have a coin.

High-vis Vests Kate Clifford suggested that she may be able to get these for free (**HP to liaise**) It was suggested and agreed upon that there should be staff hi-vis vests ordered as well. It was also suggested that 'sponsored by FDPS' could be included on the vest. If this is not an option, FDPS are happy to cover the cost of the bid.

HP mentioned that the baby grand piano in the Small Hall needs replacing... it was suggested that a wish list be included in the Newsletter.

12. AOB

Emma Yellop-

Northbrook catalogues sent out today. They are also selling wholesale... a possibility for the Christmas Fayre

Cauliflower Cards to go out this week, due back after half term (HP liaising)

Future Events

A Quiz Night (adults)

Ditcham After Dark

Mr Rowley invited any FDPS parents to join the staff for the buffet lunch after Open Morning on 3 October.

Next Committee Meeting 3 or 4 November in the School Library 1900 start (date tbc with School)

Meeting closed at 2105